


## Minutes of the IQAC Meeting


Dt. 04.12.2023

The IQAC meeting was conducted at principal's cabin in the presence of Hon. Secretary Shri. Dhanraj Joshi, Management Members, Principal Dr. S. N. Chavan and other IQAC Members. Following topics were discussions and the resolutions passed.

Sr. No.	Agenda	Proceeding	Resolution
1	To discuss the proceeding and action taken report of previous meeting.	Dr. S.M. Prayag discuss proceedings and action taken report of the meeting.	The committee has approved the action taken report and gave consent for further process.
2	To Inform about the SSR and DVV Status	Hon. Secretary Shri. Dhanraj Joshi enquired about current status of NAAC Process	Principal Dr. Sujata Chavan informed that college has submitted its Self-Study Report on 20 Nov.23 IQAC Co-ordinator Dr. Sachin Prayag informed about DVV Status. He informed that DVV clarification is submitted on 29 <sup>th</sup> Nov.2023
3	To Nominate Student Representative as IQAC Member	IQAC Coordinator Dr. Sachin Prayag suggested to nominate student Representative as IQAC member	Principal Dr. Sujata Chavan suggested the Name of M.COM FY student, Miss. Sanskruti Daga as Students Representative
4	Any other subject with the permission of the chair	IQAC members Shri. Ramesh Bora and Dr. Yatish Joshi advised to start practice Presentation for NAAC	The authority to prepare the schedule for practice presentations is given to Dr. Sujata Chavan

Dr. S. M. Prayag extended the vote of thanks.


  
**Dr. Sachin Prayag**  
IQAC & NAAC Co-ordinator


  
**Dr. Sujata Chavan**  
I/c Principal

## Action Taken Report of IQAC Meeting

Held on 04/12/2023

Sr. No.	Resolution	Action Taken
1	Principal Dr. Sujata Chavan informed that college has submitted its Self-Study Report on 20 Nov.23	PDF copy of Submitted Self Study Report was placed in-front of IQAC Members
2	IQAC Co-ordinator Dr. Sachin Prayag informed that DVV clarification is submitted on 29 <sup>th</sup> Nov.2023	DVV clarification is discussed with IQAC Members and required changes are made in respective points
3	As per the suggestion made by Principal Dr. Sujata Chavan, It was decide to nominate the name of M.COM FY student, Miss Sanskruti Daga as Students Representative in IQAC	Nomination letter as Student Representative in IQAC was given to Miss. Sanskruti Daga on 04/12/2023.
4	The authority to prepare the schedule for practice presentations is given to Dr. Sujata Chavan	Presentation session at primary level was scheduled during 1-10 Jan 2024.

  
**Dr. Sachin Prayag**  
IQAC & NAAC Co-ordinator

  
**Dr. Sujata Chavan**  
I/c Principal