YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Govindlal Kanhaiyalal Joshi (Night) Commerce College, Latur
• Name of the Head of the institution	Dr. Sujata Chavan
• Designation	In-charge Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	8275461880
• Mobile No:	9527974424
• Registered e-mail	principalgkj@gmail,com
• Alternate e-mail	sujata_chavan79@rediffmail.com
• Address	Near Rudreshwar Chowk,LIC Colony,Ring Road,Latur.413512
• City/Town	Latur
• State/UT	Maharashtra
• Pin Code	413512
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Swami Ramanand Teerth Marathwada University, Nanded.**
• Name of the IQAC Coordinator	**Dr. Sachin Madhukar Prayag**
• Phone No.	**8275461880**
• Alternate phone No.	**8999537073**
• Mobile	**9881717278**
• IQAC e-mail address	**gkjncciqac@gmail.com**
• Alternate e-mail address	**sachinprayag1@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gkjoshinightcollegelatur.org/wp-content/uploads/2022/11/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gkjoshinightcollegelatur.org/wp-content/uploads/2022/11/Academic-Calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.91**	**2018**	**16/08/2018**	**15/08/2023**

6.Date of Establishment of IQAC	**17/11/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Arrange Five Days State Level Faculty Development Programme 2. Collect Feedback from Students regarding teachers, college 3.Collect Students Satisfaction Survey 4. Collect views on syllabus from other stakeholders of institution like parents, teachers, alumni, and employers

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Arrange Five Days State Level Faculty Development Programme 2. Collect Feedback from Students regarding teachers, college 3.Collect Students Satisfaction Survey	1. Five Days FDP is conducted Successfully 2. Students Feedback is collected including Students Satisfaction Survey

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
IQAC	22/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/01/2023

15.Multidisciplinary / interdisciplinary

In order to develop the all-round abilities of the students such as intellectual, artistic, social, physical, demonstrative skills in required manner, the college is planning to avail multidisciplinary subjects as per the National Educational Policy 2020. Considering the problems faced by the students, the college has decided to design short term courses. To make the students encouraged, so that they do not need to depend on Government jobs but instead overlay a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that describe the exactin formation, skills, attitudes, and values that are to be learned by the student and would confirm that each programme reaches its goal.

16.Academic bank of credits (ABC):

For implementation of Academic Bank of Credits, the institution has decided to follow the instructions given by Parent University time to time. The educational approach of the institution is student's centric where the faculties' approaches are inquiry-based, reflective, collaborative, and consolidative. Combined and Determinative assessments and assignments are used to evaluate the student's learning outcome.

17.Skill development:

The vision of the college is promoting Value-Based Quality Education; hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like Environment Day, observing the Death and Birth Anniversary of our National leaders which help to take up the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Regarding the adoption of Indian languages, the college is offering option of various Indian languages like Hindi, Marathi and Sanskrit subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College also tries to understand that a search knowledge is a life-long activity and to obtain positive attitude and other qualities which will lead students to a successful life. To understand, analyse, evaluate, and develop responsibility and effective social responsibility is one of the programme outcomes of the students.

20.Distance education/online education:

Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**352**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	260

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	207

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	2

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	8

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	12

4.2 Total expenditure excluding salary during the year (INR in lakhs)	4.82

4.3 Total number of computers on campus for academic purposes	16

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to the University of Nanded and adheres to the curriculum designed and prescribed by the University. The college has a well-qualified teaching staff appointed as per the state government, UGC and affiliated university norms. The annual academic calendar is prepared by the college committee by understanding the PO's, PSO's and CO's so that the activities are planned accordingly. Time table plays a vital role in execution of teaching plan. The Time Table is prepared and circulated to all staff members and also displayed on the notice board for the students. The Principal organizes a departmental meeting of faculty on the first day of the academic year to discuss the departmental issues and distribution of workload among them. Faculty prepares semester wise teaching plan, maintain Academic Diaries and submit Syllabus Completion Reports to the IQAC. The academic dairies are signed daily by the Principal. The Principal along with IQAC head observes the lectures of faculty periodically to strengthen TLE process. Faculty members make extensive use of various ICT tools for an effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adopts the Continuous Internal Evaluation (CIE) systems as a part of sound educational strategy to evaluate all aspects of student's development throughout the year. The academic departments adopt various modes of evaluation methods Under the CIE such as Unit Tests, Tutorials, Home Assignments, Viva-voce, and Research Projects and Student Seminars. In spite of all the limitations during the COVID-19 pandemic year, our institute evaluated the students by using various online platforms such as Google forms, Zoom app and Microsoft teams app. Online MOCK tests using Google forms were conducted during the COVID-19 pandemic, for

the practice of the students for the final online examination. To nurture scientific temper and research aptitude among the students Department of Commerce assigned projects under CIE to students on topics related to Marketing and HRM as a part of Training and field work which helps to enhance subject knowledge and achieve practical skills.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

52

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college implements curriculum designed by University of Nanded across all academic programmes. The affiliating university has taken

care of crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability through the syllabi of certain core and elective course as follows:

Professional Ethics: - Professional Ethics are integrated in the curriculum of courses like Foundation Course, Communication Skills in English, Business Communication, Business Law and Rural Marketing.

Gender: - Gender related crosscutting issue is the integral part of the curriculum of courses like Foundation Course, Demography, Feminist Movement in History and Feminist literature of languages. The literature based courses of English, Hindi and Marathi promote women empowerment, gender equity, gender sensitivity and socio-economic status of women.

Human Values: The curriculum of Foundation Courses, Communication Skills in English, Business Communication integrates human values to be inculcated among students. Further, the curriculum of languages includes different human values.

Environment and Sustainability: University of Nanded has introduced a separate core course entitled Environmental Studies for T.Y.B.Com students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

165

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://gkjoshinightcollegelatur.org/wp-content/uploads/2023/02/Student-Satisfaction-Survey-2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

600

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

137

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced learner and slow learners: Two tests of

10 marks each was conducted by each exam department, in which students securing more than 6 Marks are identified as advanced learners and students getting less than 6 Marks are identified as slow learners..

Personal Attention: Guidance about high profile job opportunities is provided to advanced learners. Similarly, guidance about suitable job opportunities is provided to slow learners. Information is given to advanced learners to gain maximum marks in examinations. More books are provided to these students. Similarly, guidance is given to slow learners about how to secure passing marks in examinations.

Other activities: Guidance and motivation is given to advanced and slow learners to participate in research activities, various competitions, and webinars.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
82	2

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

EXPERIENTIAL LEARNING METHODS: Organization of Field/Industrial Visits/ Conducts of Demonstrative Learning by department of chemistry and Botany

Organization of extracurricular and co-curricular activities by academic departments and support services.

PARTICIPATIVE LEARNING METHODS:

Organization of Students Seminar.

Organization of Group Discussions.

Wall Paper Publication by some academic departments and support services

Organization of Competitions by various departments

Organization of Research Orientation by Aavishkar Committee

Organization of Guest/Expert Lectures

Conduct of Tests and Assignments for all students

Conducting Question-Answer and Problem-solving Sessions

Conduct of lectures of B.Com and M.Com students to solve training and field work and Research methodology Problems by commerce department

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of Computers, Laptops and Smartphone by all academic departments

Use of Internet/Wi-Fi facility by all academic departments

Use of Online Platforms by all academic departments

Use of Online Library Sources through NLIST inflibnet for reference books and research journals by all academic departments

Use of educational Videos by all academic departments

Use of Social Media platforms by all academic departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

2

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]()

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparent and Robust Mechanism:

The College has well-structured examination committee formed .The examination committee strictly follows the University notifications, circulars and schedules for conducts of internal assessment

Frequency of the Internal Assessment:

As per the University Guidelines, internal assessments examinations are conducted at the end of each semester. Similarly, other modes of internal assessments like assignments, test, competitions, seminar, project presentations and viva-voce are conducted periodically by the respective departments.

Different Modes of Internal Assessment:

The different modes of internal assessment adopted by college

includes, internal examinations, practical examinations, research projects presentations, tests, home assignment, seminar presentation, viva-voce, competitions and participative activities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparent, Time bound and Efficient Mechanism of Internal Examinations:

Transparent, mechanism is developed by formation of Examination Committee

After the declaration of results, examination committee notifies the students to register their grievances within fifteen days.

The examination committee verifies the grievances and starts redressal procedure immediately.

Time Bound and Efficient: As per the University Guidelines and nature of grievances, the redressal process is completed within one or two weeks.

Grievances related to corrections of results such as wrong entry of marks obtained, attendance are taken care by the examination dept.

University has made provision of revaluation of answers sheets which is strictly followed by the college.

As per the norms of the university, any student who is not satisfied with the marks obtained in respective papers, can apply for photocopy of the answer booklet which is strictly followed by the college.

Proof-reading of the question papers is made by the paper setters to avoid typographical errors for smooth conduction of examinations.

General grievances like discrepancies in name of student, course, course code, seat number printed on admission and examination forms are resolved in due time through examination committee.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College being affiliated to SRTM University, we follow the academic curriculum prescribed by university. For each program run by the college, affiliating university provides the detailed curricula that clearly mentioned the Program outcomes. Similarly, the syllabus of respective subject/ course offered in the programme states the course outcomes for respective courses. The following mechanism is followed by the institution to communicate the programme outcomes, course outcomes to the teachers and students. Hard Copies of the syllabi are available in the departments for ready reference to the teachers and students. The syllabus is also updated on the website. The Head of the respective department explains the CO, PO and PSO to their departmental colleagues during meetings of syllabus distribution at inception of the year. The Programme outcomes and Course outcomes are communicated to the students through introductory lectures conducted by the concerned subject teachers and aware them about access of hard copies of syllabus available in the department. Soft copies of syllabus containing Program outcome and Course outcome are made available on University and College website for free access to the students and all the stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs are evaluated by the Institution at different levels like Cognitive, Affirmative and Psychomotor. Cognitive outcomes are evaluated through Group Discussion, Seminars

and Quiz. Affirmative outcomes are evaluated through written exams. Psychomotor outcomes are evaluated with the help of practical exams, projects, field study. After the internal exams, faculty discusses the question paper with model answers. Various online teaching tools are used such as Google forms, MCQs which help the Institute to evaluate the attainment of the outcomes. Course outcomes are measured according to the performance of the students in the class test, practical, internal evaluations and external evaluations. Direct attainment of program outcomes and course outcomes are based on the levels of attainment. Indirect attainment of program outcome and course outcomes are mainly based on Course, Alumni, Placements and the success of the students in the various competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gkjoshinightcollegelatur.org/wp-content/uploads/2023/02/Student-Satisfaction-Survey-2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes numbers of activities through the NSS units, various committees and departments of the institute in the neighborhood community aiming for holistic development of students.

The special efforts have been taken for the inculcation of human values and social awareness in the students through the activities like Blood Donation Camp, Covid-19 Vaccination Camp, Tree Plantation activity, Cleanliness Campaign (Swachh Bharat Abhiyan), AIDS Awareness, Covid-19 safety awareness program, celebration of birth and death anniversary days of the national leaders, Women's day, Teachers day, Voters Awareness activity, Sadbhavana oath, Anti-corruption oath, and Human Rights day etc. As per the directions of the government of India this year we are celebrating the Azadi Ka Amruta Mahotsav. To participate in this programme the institute planned to organize various activities to sensitize national integrity. Every year our NSS Unit organizes a 7 days residential camp in a nearby adopted village. Several activities addressing social issues were carried out by NSS Unit of institute. The activities have impacted positively on students' betterment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

559

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, Computer Lab, Auditorium Hall, Library, computer, Seminar Hall, reading room, girl common room, ramps (for physically challenged students). The college has classrooms with ICT facility. The college has ICT tools facilities such as projector, mobile tripod stand with the help of which college have conducted online lectures during covid-19 pandemic and lockdown. The classroom and office premises are Wi-Fi enabled allows teachers and students to access internet for teaching-learning process and for administrative work. Scanner and printer facility is available in administrative office.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport Facilities: In the sports domain we have grounds for Outdoor Sports like football, Cricket, Volleyball, Kabaddi, Kho-Kho,

Football, Shotput, Javelin Throw, Tug-of-War, Long Jump, High Jump and running.

Indoor Games: Chess, Carrom.

Infrastructure available for Cultural activities: The college has a proactive cultural committee. The committee organizes different cultural events. The college has One Open Auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.07

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is considered to be the heart and soul of any Institute of Learning. It provides a meaningful avenue for collecting knowledge to enhance the quality of individuals, society and nation. As all the planets revolve around the sun and get essential energy from it, our Library also is a source of intellectual energy for all the Departments of the College.

Library of the college has collection of 1645 Books.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The operating system initially used was Windows 7 and same is upgraded withWindows 10 for better administrative work.**
- **The College has upgraded its website https://gkjoshinightcollegelatur.org/**
- **The college has wi-fi faciity on the campus**
- **The college has upgraded internet connectivity.**
- **Smart Classrooms are available for ICT enabled Teaching- Learning Process.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to provide required and sufficient infrastructural facilities for the smooth conduct of curricular, co-curricular and extracurricular activities on campus.

Maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband is done through outsourcing.

Library is regularly dusted and cleaned by the support staff of the college.

Local technicians are hired for maintenance of furniture, electrification, and plumbing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

161

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college fastidiously follows all the norms and duly established processes as stipulated by State Government, UGC and parent University. Apart from these compulsory norms, the college has a clear and well-publicized policy for representation of class toppers and active volunteers on various college committees. The institution strives to create an environment that offers the students ample opportunities to fine tune and showcase their interpersonal and leadership skills facilitating their transformation into confident young citizens. Students are offered representation on various platforms where they freely express their view-points and are engaged in decision-making processes. Activities like Workshops, Seminars, Quiz Competition, Rangoli Competition, Kavi Sammelan, Farewell parties are designed and conducted by students themselves under the supervision of teachers. This ensures their full-fledged participation with enthusiasm and zeal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association Reg.No.Latur/0000180/2020. All graduating students are eligible to become members. As of 2021, the alumni association has 1969 registered members. The goal of the alumni association is to leverage the network and skills of our graduate students for the benefit of our current students and overall development of the college. Alumni association has continued its efforts to support the institution in its various social, curricular and co-curricular activities. Alumni are a part of the Decision Making Bodies like the IQAC of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

a) Vision: Support and motivate socially and economically deprived working students to pursue higher education for the development of personality and academic excellence by attending night college.

b) Mission: "Learning while earning"

The Governing body of the college comprises of eminent academicians and administrators formulating the rules and regulations for Academic and Administrative functions in tune with the vision and mission statements of the institute. The participatory role of the management encourages and sustains the involvement of the institute staff. In order to increase the students' employability, academic programmes created and developed by the affiliated university are supplemented with skill development programmes. The intercollegiate, academic, and cultural competitions serve to inspire and motivate students. The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) ensure that all decisions are made through a process of collective thinking and collaboration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The authority and accountability in the institution flows top to bottom. The institution promotes decentralization and participative management to bring transparency in overall administration ensuring optimal utilization of human resource.

Management

The parent society elects a College Development Committee having representation of major stakeholders that ratifies major policy decisions in consonance with the vision and mission of the college. CDC has representation from parent body, teaching and non- teaching staff of the college.

Administration

Principal is the administrative head of the college. The functions of the college are performed through various curricular and co-curricular committees. The desired autonomy is given at all levels. Teachers are given freedom to invite guest lecturers, to select and purchase books for library, to arrange the field visits, to select the topics of projects to be assigned to the students etc.

Committees

In any particular academic year various committees are established like Cultural and Youth festival which are responsible for organizing Annual Social Gathering in the college. Usually a two day Gathering is arrange at the end of the academic year where management members, invited guests, staff, students and their parents are invited. Various sub committees like discipline committee, refreshment committee, fish-pond committee are formed under cultural committee who are given different responsibilities the make the Annual Gathering a successful event.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plan is regularly updated by the Principal in consultation with CDC and other stakeholders of the society. This plan has been reviewed as per the needs of learners. The following aspects are considered in the perspective plan for the general development of the institution

To establish linkages with other institutions and form MoUs for research and other academic activities.

To strengthen research activity in the institute.

Introduction of PG programs in the emerging areas.

Energy Conservative Activities: LED lights are used in place of ordinary lights.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At college level, College Development Committee comprising of members of Management, the Principal, teacher representatives, non-teaching staff representatives and students' representative acts a link between the Management and the College. The College Development Committee (CDC) is the governing body that caters to the overall administration of the institution. In fact, CDC and IQAC have been represented by all stakeholders – management, principal, staff, students, alumni, professionals, and industry experts. Planning and executions of academic, administrative, infrastructure matters improve and enhance the quality and overall excellence of the college.

The Principal oversees administrative and academic matters. The staff works with the Principal and IQAC Co-coordinator to plan co-curricular and extra-curricular activities for each academic year, and execute them in the most efficient manner possible.

Various committees of the college play a significant role in the execution of responsibilities and activities.

Recruitment and Promotion of the permanent staff is strictly carried out as per the norms of State Government, SRTM University and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

05-08-2023 06:56:59

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution has effective social policies which provide career development and advancement opportunities for students, teaching and non-teaching staff and take various measures to ensure this. For teaching staff, the institution encourages research and provides seed funding for research publication and presentation. Teaching staffs are encouraged to take postgraduate lectures, minor/major research projects and are recognized towards completion of Ph.D. Staff members who would like to pursue further studies also get the benefit of advance salary to pay the fee ,which can be deducted from their salary on monthly basis. There are several programs designed to provide financial assistance to both teaching and non-teaching. Full-time employees are also entitled to maternity leave, casual leave, sick leave, duty leave, and paid leave. The institution also conducted and continued to participate in many online events and workshops for faculty.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of fulltime teachers is done as per the PBAS format provided by Parent University. Performance evaluation of other contract and CHB faculties are done by principal and management members.

Appraisal for the Non-teaching Staff: The Principal and the Management of the college observe the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular financial audits to ensure transparency in financial management. Internal audit ensues after every financial transaction at two levels viz. receipt and payment. The receipts of the fees collected, Bank statements from the students are checked by the senior clerk. The purchase bills are signed by the Principal. These bills are checked by the management and cheques are issued to the concerned parties. Thereafter financial audit is conducted by a Chartered Accountant appointed by the college management at the end of every financial year. It is an audit of the balance sheet,

general fund, income and expenditure, and receipt and payment account. Auditors scrutinize the income and expenditure of the Institution carefully. The auditors submit audited statements of income and expenditure to the Management for consideration. Objections and questions of any kind during the audit are promptly addressed by presenting relevant documents to the auditors. The external audits for our college are conducted by Shinde, Chavan and Gandhi and Company.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is unaided, and the main source of revenue is student fees. Resources are allocated in accordance with the needs of the staff and students. Staff members present their requirements to the Principal, whether for conducting curricular and co-curricular activities or for any other infrastructural need that can improve existing facilities in the institution. These requirements are then taken up by the Management. The Management either ratifies the proposed requirements and suggestions at the meeting itself or consider it for approval. Where larger expenses are concerned, the management gives its approval in accordance with the availability of funds. The management provides financial support for arranging talks

of experts, other co-curricular activities and publicity to attract admissions. Individuals and associations are approached to sponsor scholarships to needy students. Student fees are collected offline mode only.

The annual budget is prepared every year and gets approval from the management. In the budget, provisions are made for various heads of expenditure. The management conducts audit from reputed chartered accountant, which ensures that the mobilization of the resources and its utilization is being done properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC at our college leads effective implementation of quality initiatives through continuous reviews and takes corrective measures to attain excellence in co-ordination with the departments and the various committees established in the college. The primary task of the IQAC is to develop a system for conscious, consistent, and catalytic improvement in overall performance of the Institution.

As per the guidelines and initiation of the IQAC, college has conducted various events that have contributed to the quality enhancement in the teaching-learning process.

Our IQAC has worked on the following tasks in the year 2021-22 on a regular basis:

- Increase in research publications in and participation in FDP and Conference.
- Encouraging Faculty members to register and acquire Ph.D.
- Collecting feedback (online) from the students and stakeholders, analyzing the data and presenting it in front of management
- Organising FDP.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors, takes steps and reviews the quality of the teaching-learning process. The internal Quality Assurance Cell (IQAC) of the College monitors systemic documentation of various processes inacademics . Like Daily Teaching Report diary is maintained by all teachers. After the sessions are over Principal verifies and sign it on daily basis. All newly admitted students are informed about the Education in the college the teaching learning process, the system of continuous evaluation, various co-curricular activities, discipline and culture of the Institute. Not only these students are also informed about the Timetable, Program structure, syllabi of the courses before the commencement of each semester. Students are also free to approach the Principal for direct feedback and suggestions. The teaching-learning processes are reviewed, and improvements implemented, based on the feedback received by IQAC. Some of the changes implemented are:

- The alumni association got registered
- No. of papers published shows an incremental trend
- Provide study material and subject related PPT's on college website
- Organization of Seminars/Workshops/Faculty Development Program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives   C. Any 2 of the above

with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization issues are common focal themes during class discussions as a part of the teaching learning process.

Yuvti Kalyan Mandal of the college addresses the problems related to physiological, emotional, social and family issues, stress etc.

The campus is under CCTV surveillance with closed circuit cameras allowing maximum coverage of the college campus. This creates a sense of security among parents, girl students and women staff. Complaint box is installed in front of principal cabin. Women faculty members accompany girl students when they participate in outdoor activities. In college campus, the Identity Card is mandatory for students and staff. During grand events like annual gathering and sports events.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college gives priority to keep the campus clean and eco-friendly. It instructs the staff and students to reduce waste to maximum possible extent. For the collection of regular solid waste, garbage bins are provided in the campus to keep campus clean and neat. There is no e-waste management system in the college. The refilling of toner and cartridges of printers is outsourced which enables the reuse of the toners and reduces the e-waste. Cartridges of the printer are reused through refilling. UPS batteries are exchanged by the suppliers. There is no e-medical waste management system in the college. There is no Hazardous chemicals system in the college. Radioactive waste is not generated in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college has taken several steps to maintain tolerance and harmony towards gender, cultural, linguistic and socio-economic

diversities. The persons from diverse backgrounds contribute in the academic, administrative and other activities which show that there is inclusive environment in the institution. Students of all categories are given admissions in the college as per the policy of the Government of Maharashtra. To further enhance the inclusive environment in the institution, celebration of National festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Dr. Sarvapalli Radhakrishnan, Shri. Lal Bahadur Shastri are organized with great fervor.

Our college preserves the linguistic diversity by celebrating the Marathi Day, the Hindi Day every year. All three languages viz. Marathi, Hindi and English are used as languages of instruction. The teaching, nonteaching staff and students also know and use multi-languages. The reflection of linguistic diversity and communal harmony can be seen in various program organized in the college on various occasions. These occasions reflect communal harmony in the institution.

Government scholarships awarded to students of socially and economically weak sections of society. During the Covid pandemic all students were given the facility to pay fees in installments.

Our college keeps tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities by creating suitable environment. There is inclusive environment in the institution to maintain harmony among stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities and constantly works upon to nurture them as better citizens through various curricular and extra-curricular activities.

Various activities are implemented in the college like Hair donation

for cancer patients; declutter activity- wherein students donated things that were not of use to them but to someone needy elsewhere, corona vaccination camp, to check the knowledge of Indian freedom struggle quiz competition of 75 marks was organized by NSS unit of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes that celebrating important events and festivals in college is a great way of instilling in young minds a sense of pride regarding Indian culture and great visionaries of the world. These form an integral part of the learning process and build a strong cultural belief in the students. Our college celebrates and organizes the birth anniversaries of national heroes and various

days of importance.

For the academic year 2021-22, we celebrated Birth Anniversaries of 'Kusumagraj', Swami Vivekananda, Shivaji Maharaj Jayanti. All these activities of celebrations and organizations of important events, commemorative days and festivals have become instrumental in building an enlightened citizenry of tomorrow. Importance of national festivals and events remind them about our country's rich cultural heritage and history.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A] Title of the Practice: Appointing Fresh Post Graduate for Teaching in College.

Goals: To prepare human resource for teaching in college.

Context: The practice is undertaken by the Management, Principal, IQAC cell etc

The Practice: College is consistently trying to encourage post graduate students to develop their teaching skills. College conducts walking interview every year for teaching posts. Many experience and aspiring faculties apply for that post. Along with applied candidates college inform fresh post graduate students from the college as well as other colleges. Demo lecturers are also arranged in order to assess their teaching potential. After demo lectures required scope of improvement is discussed with them and appointment is given to them.

Evidence of Success:

Sr.No

Name of the Faculty

Year of Completing

Post- Graduation

Year of Appointment

1

TEENA BORA

March 2021

18/10/2021

2

NIZAMI MD MOIN UL HASSAN

March 2021

18/10/2021

B] Title of the Practice:Participation in Gandhi Research Sanskar Exam.

Goals: To inculcate Gandhian Thoughts in students.

To inculcate in the students the belief of Mahatma Gandhi's values ??of truth, non-

violence, peace and compassion.

Context: The practice is undertaken by the Faculties and the students every year.

The Practice: A total of 52 examinees appeared in the exam. There were 10 professors and 42 students in this, all the students achieved success. NAME CATEGORY POSITION Asst. Prof Krishna Lohar Lecturer 1st in District Aslam Shaikh UG 1st in District Pratik Manjre PG 1st in District

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shri. Harihar Pratishthan was established in 2012 with a noble intention to provide the facilities of higher education to economically and socially backward area. The working youths of this rural base were forced to leave the education due to their personal, financial or family reasons. The basic motto behind the establishment of this institution was bringing those students back into the mainstream of hogher education by making available those educational facilities. In the beginning, the institute commenced the traditional courses like B.Com. As per the need of time and region, the institute started M.Com Program in 2020. In the year 2020-21 as the need of professional education increased institute started Diploma course in Taxation and Law. As most of our students are working part time during day we try to inculcate values in students which helps them to think beyond commerce education by the involvement of students in the community development programmes. The students are inspired through Guest lectures on value education, character building, personality Development etc. so that they start volunteering spontaneously in extension activities thereby instilling a strong social commitment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to the University of Nanded and adheres to the curriculum designed and prescribed by the University. The college has a well-qualified teaching staff appointed as per the state government, UGC and affiliated university norms. The annual academic calendar is prepared by the college committee by understanding the PO's, PSO's and CO's so that the activities are planned accordingly. Time table plays a vital role in execution of teaching plan. The Time Table is prepared and circulated to all staff members and also displayed on the notice board for the students. The Principal organizes a departmental meeting of faculty on the first day of the academic year to discuss the departmental issues and distribution of workload among them. Faculty prepares semester wise teaching plan, maintain Academic Diaries and submit Syllabus Completion Reports to the IQAC. The academic dairies are signed daily by the Principal. The Principal along with IQAC head observes the lectures of faculty periodically to strengthen TLE process. Faculty members make extensive use of various ICT tools for an effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adopts the Continuous Internal Evaluation (CIE) systems as a part of sound educational strategy to evaluate all aspects of student's development throughout the year. The academic departments adopt various modes of evaluation methods Under the CIE such as Unit Tests, Tutorials, Home Assignments, Viva-voce, and Research Projects and Student Seminars. In spite of all the limitations during the COVID-19 pandemic year, our institute evaluated the students by using various online

platforms such as Google forms, Zoom app and Microsoft teams app. Online MOCK tests using Google forms were conducted during the COVID-19 pandemic, for the practice of the students for the final online examination. To nurture scientific temper and research aptitude among the students Department of Commerce assigned projects under CIE to students on topics related to Marketing and HRM as a part of Training and field work which helps to enhance subject knowledge and achieve practical skills.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

52

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college implements curriculum designed by University of Nanded across all academic programmes. The affiliating university

has taken care of crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability through the syllabi of certain core and elective course as follows:

Professional Ethics: - Professional Ethics are integrated in the curriculum of courses like Foundation Course, Communication Skills in English, Business Communication, Business Law and Rural Marketing.

Gender: - Gender related crosscutting issue is the integral part of the curriculum of courses like Foundation Course, Demography, Feminist Movement in History and Feminist literature of languages. The literature based courses of English, Hindi and Marathi promote women empowerment, gender equity, gender sensitivity and socio-economic status of women.

Human Values: The curriculum of Foundation Courses, Communication Skills in English, Business Communication integrates human values to be inculcated among students. Further, the curriculum of languages includes different human values.

Environment and Sustainability: University of Nanded has introduced a separate core course entitled Environmental Studies for T.Y.B.Com students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

165

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://gkjoshinightcollegelatur.org/wp-content/uploads/2023/02/Student-Satisfaction-Survey-2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

600

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

137

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced learner and slow learners: Two tests of 10 marks each was conducted by each exam department, in which students securing more than 6 Marks are identified as advanced learners and students getting less than 6 Marks are identified as slow learners..

Personal Attention: Guidance about high profile job opportunities is provided to advanced learners. Similarly, guidance about suitable job opportunities is provided to slow learners. Information is given to advanced learners to gain maximum marks in examinations. More books are provided to these students. Similarly, guidance is given to slow learners about how to secure passing marks in examinations.

Other activities: Guidance and motivation is given to advanced and slow learners to participate in research activities, various competitions, and webinars.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
82	**2**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

EXPERIENTIAL LEARNING METHODS: Organization of Field/Industrial Visits/ Conducts of Demonstrative Learning by department of chemistry and Botany

Organization of extracurricular and co-curricular activities by academic departments and support services.

PARTICIPATIVE LEARNING METHODS:

Organization of Students Seminar.

Organization of Group Discussions.

Wall Paper Publication by some academic departments and support services

Organization of Competitions by various departments

Organization of Research Orientation by Aavishkar Committee

Organization of Guest/Expert Lectures

Conduct of Tests and Assignments for all students

Conducting Question-Answer and Problem-solving Sessions

Conduct of lectures of B.Com and M.Com students to solve training and field work and Research methodology Problems by commerce department

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of Computers, Laptops and Smartphone by all academic departments

Use of Internet/Wi-Fi facility by all academic departments

Use of Online Platforms by all academic departments

Use of Online Library Sources through NLIST inflibnet for reference books and research journals by all academic departments

Use of educational Videos by all academic departments

Use of Social Media platforms by all academic departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

2

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparent and Robust Mechanism:

The College has well-structured examination committee formed .The examination committee strictly follows the University notifications, circulars and schedules for conducts of internal assessment

Frequency of the Internal Assessment:

As per the University Guidelines, internal assessments examinations are conducted at the end of each semester. Similarly, other modes of internal assessments like assignments, test, competitions, seminar, project presentations and viva-voce are conducted periodically by the respective departments.

Different Modes of Internal Assessment:

The different modes of internal assessment adopted by college includes, internal examinations, practical examinations, research projects presentations, tests, home assignment, seminar presentation, viva-voce, competitions and participative activities.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparent, Time bound and Efficient Mechanism of Internal Examinations:

Transparent, mechanism is developed by formation of Examination Committee

After the declaration of results, examination committee notifies the students to register their grievances within fifteen days.

The examination committee verifies the grievances and starts redressal procedure immediately.

Time Bound and Efficient: As per the University Guidelines and nature of grievances, the redressal process is completed within

one or two weeks.

Grievances related to corrections of results such as wrong entry of marks obtained, attendance are taken care by the examination dept.

University has made provision of revaluation of answers sheets which is strictly followed by the college.

As per the norms of the university, any student who is not satisfied with the marks obtained in respective papers, can apply for photocopy of the answer booklet which is strictly followed by the college.

Proof-reading of the question papers is made by the paper setters to avoid typographical errors for smooth conduction of examinations.

General grievances like discrepancies in name of student, course, course code, seat number printed on admission and examination forms are resolved in due time through examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College being affiliated to SRTM University, we follow the academic curriculum prescribed by university. For each program run by the college, affiliating university provides the detailed curricula that clearly mentioned the Program outcomes. Similarly, the syllabus of respective subject/ course offered in the programme states the course outcomes for respective courses. The following mechanism is followed by the institution to communicate the programme outcomes, course outcomes to the teachers and students. Hard Copies of the syllabi are available in the departments for ready reference to the teachers and students. The syllabus is also updated on the website. The Head of the respective department explains the CO, PO and PSO to their departmental colleagues during meetings of syllabus distribution

at inception of the year. The Programme outcomes and Course outcomes are communicated to the students through introductory lectures conducted by the concerned subject teachers and aware them about access of hard copies of syllabus available in the department. Soft copies of syllabus containing Program outcome and Course outcome are made available on University and College website for free access to the students and all the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs are evaluated by the Institution at different levels like Cognitive, Affirmative and Psychomotor. Cognitive outcomes are evaluated through Group Discussion, Seminars and Quiz. Affirmative outcomes are evaluated through written exams. Psychomotor outcomes are evaluated with the help of practical exams, projects, field study. After the internal exams, faculty discusses the question paper with model answers. Various online teaching tools are used such as Google forms, MCQs which help the Institute to evaluate the attainment of the outcomes. Course outcomes are measured according to the performance of the students in the class test, practical, internal evaluations and external evaluations. Direct attainment of program outcomes and course outcomes are based on the levels of attainment. Indirect attainment of program outcome and course outcomes are mainly based on Course, Alumni, Placements and the success of the students in the various competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gkjoshinightcollegelatur.org/wp-content/uploads/2023/02/Student-Satisfaction-Survey-2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`2`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`12`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes numbers of activities through the NSS units, various committees and departments of the institute in the neighborhood community aiming for holistic development of students. The special efforts have been taken for the inculcation of human values and social awareness in the students through the activities like Blood Donation Camp, Covid-19 Vaccination Camp, Tree Plantation activity, Cleanliness Campaign (Swachh Bharat Abhiyan), AIDS Awareness, Covid-19 safety awareness program, celebration of birth and death anniversary days of the national leaders, Women's day, Teachers day, Voters Awareness activity, Sadbhavana oath, Anti-corruption oath, and Human Rights day etc. As per the directions of the government of India this year we are celebrating the Azadi Ka Amruta Mahotsav. To participate in this programme the institute planned to organize various activities to sensitize national integrity. Every year our NSS Unit organizes a 7 days residential camp in a nearby adopted village. Several activities addressing social issues were carried out by NSS Unit of institute. The activities have impacted positively on students' betterment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

559

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, Computer Lab, Auditorium Hall, Library, computer, Seminar Hall, reading room, girl common room, ramps (for physically challenged students). The college has classrooms with ICT facility. The college has ICT tools facilities such as projector, mobile tripod stand with the help of which college have conducted online lectures during covid-19 pandemic and lockdown. The classroom and office premises are Wi-Fi enabled allows teachers and students to access internet for teaching-learning process and for administrative work. Scanner and printer facility is available in administrative office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport Facilities: In the sports domain we have grounds for Outdoor Sports like football, Cricket, Volleyball, Kabaddi, Kho-Kho, Football, Shotput, Javelin Throw, Tug-of-War, Long Jump, High Jump and running.

Indoor Games: Chess, Carrom.

Infrastructure available for Cultural activities: The college has a proactive cultural committee. The committee organizes different cultural events. The college has One Open Auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

`01`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`3.07`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is considered to be the heart and soul of any Institute of Learning. It provides a meaningful avenue for collecting knowledge to enhance the quality of individuals, society and nation. As all the planets revolve around the sun and get essential energy from it, our Library also is a source of intellectual energy for all the Departments of the College.

Library of the college has collection of 1645 Books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The operating system initially used was Windows 7 and same is upgraded withWindows 10 for better administrative work.**
- **The College has upgraded its website https://gkjoshinightcollegelatur.org/**
- **The college has wi-fi facity on the campus**
- **The college has upgraded internet connectivity.**
- **Smart Classrooms are available for ICT enabled Teaching-Learning Process.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

05-08-2023 06:56:59

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to provide required and sufficient infrastructural facilities for the smooth conduct of curricular, co-curricular and extracurricular activities on campus.

Maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband is done through outsourcing.

Library is regularly dusted and cleaned by the support staff of the college.

Local technicians are hired for maintenance of furniture, electrification, and plumbing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

161

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

44

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`01`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`19`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college fastidiously follows all the norms and duly established processes as stipulated by State Government, UGC and parent University. Apart from these compulsory norms, the college has a clear and well-publicized policy for representation of class toppers and active volunteers on various college committees. The institution strives to create an environment that offers the students ample opportunities to fine tune and showcase their interpersonal and leadership skills facilitating their transformation into confident young citizens. Students are offered representation on various platforms where they freely

express their view-points and are engaged in decision-making processes. Activities like Workshops, Seminars, Quiz Competition, Rangoli Competition, Kavi Sammelan, Farewell parties are designed and conducted by students themselves under the supervision of teachers. This ensures their full-fledged participation with enthusiasm and zeal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association Reg.No.Latur/0000180/2020. All graduating students are eligible to become members. As of 2021, the alumni association has 1969 registered members. The goal of the alumni association is to leverage the network and skills of our graduate students for the benefit of our current students and overall development of the college. Alumni association has continued its efforts to support the institution in its various social, curricular and co-

curricular activities. Alumni are a part of the Decision Making Bodies like the IQAC of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

a) Vision: Support and motivate socially and economically deprived working students to pursue higher education for the development of personality and academic excellence by attending night college.

b) Mission: "Learning while earning"

The Governing body of the college comprises of eminent academicians and administrators formulating the rules and regulations for Academic and Administrative functions in tune with the vision and mission statements of the institute. The participatory role of the management encourages and sustains the involvement of the institute staff. In order to increase the students' employability, academic programmes created and developed by the affiliated university are supplemented with skill development programmes. The intercollegiate, academic, and cultural competitions serve to inspire and motivate students. The IQAC (Internal Quality Assurance Cell) and the CDC (College Development Committee) ensure that all decisions are made through a process of collective thinking and collaboration.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The authority and accountability in the institution flows top to bottom. The institution promotes decentralization and participative management to bring transparency in overall administration ensuring optimal utilization of human resource.

Management

The parent society elects a College Development Committee having representation of major stakeholders that ratifies major policy decisions in consonance with the vision and mission of the college. CDC has representation from parent body, teaching and non- teaching staff of the college.

Administration

Principal is the administrative head of the college. The functions of the college are performed through various curricular and co-curricular committees. The desired autonomy is given at all levels. Teachers are given freedom to invite guest lecturers, to select and purchase books for library, to arrange the field visits, to select the topics of projects to be assigned to the students etc.

Committees

In any particular academic year various committees are established like Cultural and Youth festival which are responsible for organizing Annual Social Gathering in the college. Usually a two day Gathering is arrange at the end of the academic year where management members, invited guests, staff, students and their parents are invited. Various sub committees like discipline committee, refreshment committee, fish-pond committee are formed under cultural committee who are given different responsibilities the make the Annual Gathering a

successful event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plan is regularly updated by the Principal in consultation with CDC and other stakeholders of the society. This plan has been reviewed as per the needs of learners. The following aspects are considered in the perspective plan for the general development of the institution

To establish linkages with other institutions and form MoUs for research and other academic activities.

To strengthen research activity in the institute.

Introduction of PG programs in the emerging areas.

Energy Conservative Activities: LED lights are used in place of ordinary lights.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At college level, College Development Committee comprising of members of Management, the Principal, teacher representatives, non- teaching staff representatives and students' representative acts a link between the Management and the College. The College Development Committee (CDC) is the governing body that caters to the overall administration of the institution. In fact, CDC and

IQAC have been represented by all stakeholders – management, principal, staff, students, alumni, professionals, and industry experts. Planning and executions of academic, administrative, infrastructure matters improve and enhance the quality and overall excellence of the college.

The Principal oversees administrative and academic matters. The staff works with the Principal and IQAC Co-coordinator to plan co-curricular and extra-curricular activities for each academic year, and execute them in the most efficient manner possible.

Various committees of the college play a significant role in the execution of responsibilities and activities.

Recruitment and Promotion of the permanent staff is strictly carried out as per the norms of State Government, SRTM University and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	

Our institution has effective social policies which provide career development and advancement opportunities for students, teaching and non-teaching staff and take various measures to ensure this. For teaching staff, the institution encourages research and provides seed funding for research publication and presentation. Teaching staffs are encouraged to take postgraduate lectures, minor/major research projects and are recognized towards completion of Ph.D. Staff members who would like to pursue further studies also get the benefit of advance salary to pay the fee ,which can be deducted from their salary on monthly basis. There are several programs designed to provide financial assistance to both teaching and non-teaching. Full-time employees are also entitled to maternity leave, casual leave, sick leave, duty leave, and paid leave. The institution also conducted and continued to participate in many online events and workshops for faculty.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of fulltime teachers is done as per the PBAS format provided by Parent University. Performance evaluation

of other contract and CHB faculties are done by principal and management members.

Appraisal for the Non-teaching Staff: The Principal and the Management of the college observe the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular financial audits to ensure transparency in financial management. Internal audit ensues after every financial transaction at two levels viz. receipt and payment. The receipts of the fees collected, Bank statements from the students are checked by the senior clerk. The purchase bills are signed by the Principal. These bills are checked by the management and cheques are issued to the concerned parties. Thereafter financial audit is conducted by a Chartered Accountant appointed by the college management at the end of every financial year. It is an audit of the balance sheet, general fund, income and expenditure, and receipt and payment account. Auditors scrutinize the income and expenditure of the Institution carefully. The auditors submit audited statements of income and expenditure to the Management for consideration. Objections and questions of any kind during the audit are promptly addressed by presenting relevant documents to the auditors. The external audits for our college are conducted by Shinde, Chavan and Gandhi and Company.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is unaided, and the main source of revenue is student fees. Resources are allocated in accordance with the needs of the staff and students. Staff members present their requirements to the Principal, whether for conducting curricular and co-curricular activities or for any other infrastructural need that can improve existing facilities in the institution. These requirements are then taken up by the Management. The Management either ratifies the proposed requirements and suggestions at the meeting itself or consider it for approval. Where larger expenses are concerned, the management gives its approval in accordance with the availability of funds. The management provides financial support for arranging talks of experts, other co-curricular activities and publicity to attract admissions. Individuals and associations are approached to sponsor scholarships to needy students. Student fees are collected offline mode only.

The annual budget is prepared every year and gets approval from the management. In the budget, provisions are made for various heads of expenditure. The management conducts audit from reputed chartered accountant, which ensures that the mobilization of the resources and its utilization is being done properly.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC at our college leads effective implementation of quality initiatives through continuous reviews and takes corrective measures to attain excellence in co-ordination with the departments and the various committees established in the college. The primary task of the IQAC is to develop a system for conscious, consistent, and catalytic improvement in overall performance of the Institution.

As per the guidelines and initiation of the IQAC, college has conducted various events that have contributed to the quality enhancement in the teaching-learning process.

Our IQAC has worked on the following tasks in the year 2021-22 on a regular basis:

- Increase in research publications in and participation in FDP and Conference.
- Encouraging Faculty members to register and acquire Ph.D.
- Collecting feedback (online) from the students and stakeholders, analyzing the data and presenting it in front of management
- Organising FDP.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors, takes steps and reviews the quality of the teaching- learning process. The internal Quality Assurance Cell (IQAC) of the College monitors systemic documentation of various processes inacademics . Like Daily Teaching Report diary is maintained by all teachers. After the sessions are over Principal verifies and sign it on daily basis. All newly admitted students are informed about the Education in the college the teaching learning process, the system of continuous evaluation, various co-

curricular activities, discipline and culture of the Institute. Not only these students are also informed about the Timetable, Program structure, syllabi of the courses before the commencement of each semester. Students are also free to approach the Principal for direct feedback and suggestions. The teaching-learning processes are reviewed, and improvements implemented, based on the feedback received by IQAC. Some of the changes implemented are:

- The alumni association got registered
- No. of papers published shows an incremental trend
- Provide study material and subject related PPT's on college website
- Organization of Seminars/Workshops/Faculty Development Program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization issues are common focal themes during class discussions as a part of the teaching learning process.

Yuvti Kalyan Mandal of the college addresses the problems related to physiological, emotional, social and family issues, stress etc.

The campus is under CCTV surveillance with closed circuit cameras allowing maximum coverage of the college campus. This creates a sense of security among parents, girl students and women staff. Complaint box is installed in front of principal cabin. Women faculty members accompany girl students when they participate in outdoor activities. In college campus, the Identity Card is mandatory for students and staff. During grand events like annual gathering and sports events.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college gives priority to keep the campus clean and eco-friendly. It instructs the staff and students to reduce waste to maximum possible extent. For the collection of regular solid waste, garbage bins are provided in the campus to keep campus clean and neat. There is no e-waste management system in the college. The refilling of toner and cartridges of printers is outsourced which enables the reuse of the toners and reduces the e-waste. Cartridges of the printer are reused through refilling. UPS batteries are exchanged by the suppliers. There is no e-medical waste management system in the college. There is no Hazardous chemicals system in the college. Radioactive waste is not generated in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college has taken several steps to maintain tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities. The persons from diverse backgrounds contribute in the academic, administrative and other activities which show that there is inclusive environment in the institution. Students of all categories are given admissions in the college as per the policy of the Government of Maharashtra. To further enhance the inclusive environment in the institution, celebration of National festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Dr. Sarvapalli Radhakrishnan, Shri. Lal Bahadur Shastri are organized with great fervor.

Our college preserves the linguistic diversity by celebrating the Marathi Day, the Hindi Day every year. All three languages viz. Marathi, Hindi and English are used as languages of instruction. The teaching, nonteaching staff and students also know and use multi-languages. The reflection of linguistic diversity and communal harmony can be seen in various program organized in the college on various occasions. These occasions reflect communal harmony in the institution.

Government scholarships awarded to students of socially and economically weak sections of society. During the Covid pandemic all students were given the facility to pay fees in installments.

Our college keeps tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities by creating suitable

environment. There is inclusive environment in the institution to maintain harmony among stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities and constantly works upon to nurture them as better citizens through various curricular and extra-curricular activities.

Various activities are implemented in the college like Hair donation for cancer patients; declutter activity- wherein students donated things that were not of use to them but to someone needy elsewhere, corona vaccination camp, to check the knowledge of Indian freedom struggle quiz competition of 75 marks was organized by NSS unit of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are	**C. Any 2 of the above**

organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes that celebrating important events and festivals in college is a great way of instilling in young minds a sense of pride regarding Indian culture and great visionaries of the world. These form an integral part of the learning process and build a strong cultural belief in the students. Our college celebrates and organizes the birth anniversaries of national heroes and various days of importance.

For the academic year 2021-22, we celebrated Birth Anniversaries of 'Kusumagraj', Swami Vivekananda, Shivaji Maharaj Jayanti. All these activities of celebrations and organizations of important events, commemorative days and festivals have become instrumental in building an enlightened citizenry of tomorrow. Importance of national festivals and events remind them about our country's rich cultural heritage and history.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

A] Title of the Practice: Appointing Fresh Post Graduate for Teaching in College.

Goals: To prepare human resource for teaching in college.

Context: The practice is undertaken by the Management, Principal, IQAC cell etc

The Practice: College is consistently trying to encourage post graduate students to develop their teaching skills. College conducts walking interview every year for teaching posts. Many experience and aspiring faculties apply for that post. Along with applied candidates college inform fresh post graduate students from the college as well as other colleges. Demo lecturers are also arranged in order to assess their teaching potential. After demo lectures required scope of improvement is discussed with them and appointment is given to them.

Evidence of Success:

Sr.No

Name of the Faculty

Year of Completing

Post- Graduation

Year of Appointment

1

TEENA BORA

March 2021

18/10/2021

2

NIZAMI MD MOIN UL HASSAN

March 2021

18/10/2021

B] Title of the Practice:Participation in Gandhi Research Sanskar Exam.

Goals: To inculcate Gandhian Thoughts in students.

To inculcate in the students the belief of Mahatma Gandhi's values ??of truth, non-

violence, peace and compassion.

Context: The practice is undertaken by the Faculties and the students every year.

The Practice: A total of 52 examinees appeared in the exam. There were 10 professors and 42 students in this, all the students achieved success. NAME CATEGORY POSITION Asst. Prof Krishna Lohar Lecturer 1st in District Aslam Shaikh UG 1st in District Pratik Manjre PG 1st in District

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shri. Harihar Pratishthan was established in 2012 with a noble intention to provide the facilities of higher education to economically and socially backward area. The working youths of this rural base were forced to leave the education due to their personal, financial or family reasons. The basic motto behind the establishment of this institution was bringing those students back into the mainstream of hogher education by making available those educational facilities. In the beginning, the institute commenced the traditional courses like B.Com. As per the need of time and region, the institute started M.Com Program in 2020. In the year 2020-21 as the need of professional education increased institute started Diploma course in Taxation and Law. As most of our students are working part time during day we try to inculcate values in students which helps them to think beyond commerce

education by the involvement of students in the community development programmes. The students are inspired through Guest lectures on value education, character building, personality Development etc. so that they start volunteering spontaneously in extension activities thereby instilling a strong social commitment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the academic year 2022-2023 is as follows

1. Arranging campus interview
2. Improving results, merits and awards.
3. To assign market activity/ field work to the students.
4. Encouraging faculty to apply for major/minor projects and present/publish papers in conferences/journals.
5. Titles in library to be increased.
6. To take the feedback of stakeholders.
7. NAAC reaccreditation of the college for the second cycle
8. Sensitizing the students to the neighborhood community
9. To initiate steps to implement New Education Policy 2020 effectively.
10. To organize activities through MOU's.
11. To participate in Refresher course as per the requirement of CASS.
12. To participate in various workshops and seminars for the effective implementation of NEP 2020.