



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVINDLAL KANHAIYALAL JOSHI (NIGHT) COMMERCE COLLEGE, LATUR
Name of the head of the Institution	Dr.Sujata Chavan
Designation	Principal(in-charge)
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	02382-251717
Mobile no.	9527974424
Registered Email	principalgkj@gmail.com
Alternate Email	sujata_chavan79@rediffmail.com
Address	Near Rudreshwar Chowk, LIC Colony, Ring Road, Latur. 413512
City/Town	Latur
State/UT	Maharashtra
Pincode	413512

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr.Sachin M.Prayag			
Phone no/Alternate Phone no.		918999537073			
Mobile no.		9881717278			
Registered Email		sachinprayag1@gmail.com			
Alternate Email		sachin19prayag@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.icbse.com">https://www.icbse.com</a>			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.91	2018	16-Aug-2018	15-Aug-2023
6. Date of Establishment of IQAC			17-Nov-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
No Data Entered/Not Applicable!!!					
8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.					

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				
<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>			Yes	
Upload latest notification of formation of IQAC			<a href="#">View File</a>	
<b>10. Number of IQAC meetings held during the year :</b>			1	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website			No	
Upload the minutes of meeting and action taken report			<b>No Files Uploaded !!!</b>	
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			No	
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>				
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>				
Plan of Action			Achivements/Outcomes	
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				
<b>14. Whether AQAR was placed before statutory body ?</b>			No	
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>			No	
<b>16. Whether institutional data submitted to AISHE:</b>			Yes	

Year of Submission	2019
Date of Submission	24-Oct-2019
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to Nanded University, the curriculum is framed by university and implemented by college. The college strictly follows the curriculum designed by the university. MCQ based study material, internal examinations, assignment & tutorials, project work, industrial visit are the noteworthy activities included in the curriculum of the college. The teachers frequently arrange class tests/surprise tests in the class. Schedule of internal exams and tests is communicated to the students and staff well in advance. The faculty is required to submit Daily Teaching Report and get it signed by Principal. Time table is prepared well in advance and made available before the commencement of each semester. The FinLit cell arranges a Financial Literacy Assessment Test for enhancing the students' knowledge in the field of finance. The FinLit cell arranges various workshops like SEBI in the college for giving the knowledge to the students about securities market and stock market. Various activities are carried out through associations like Sports, Cultural, YuvatiKalyanMandal, Student Council etc. which prepare action plan to achieve the goals & objectives of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
For the academic year 201819 the institution has collected the feedback form students however the analysis and uploading the same on the institutional website is yet to be updated.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	360	196	196
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	196	0	2	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	9	1	1	0	0

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Being the night college institution has to be very careful while mentoring its students in order to possess effective mentoring system college use to function through various channels. The process of mentoring the students is continuous during and after class. Mentoring students for curricular and extracurricular activities, during the use of advanced technology for students through programmes like NPTEL, preparing them for in college or inter college competition etc. Research festival, NSS programmes or other events. The language unit of the institution use to conducts different types of class and college level competitions where the faculties use to mentor students for various activities ranging from participation to organising the programmes. A college lecturer also mentors the students for online examination like NPTEL. Considerable number of students has successfully passed the NPTEL examinations under the mentorship of college teachers which are an outcome of effective mentoring. During the National conference organised by institution in Feb.2018 active participation of students in organising the programme is also token of effective mentoring of the students. As per the university syllabus, UG final year students has to prepare training based project report which has to be mentored by one faculty of the institution as an project guide. Till today four batches of final year students have successfully completed their project report under the mentorship of our faculties. In order to inculcate the skills like effective salesmanship ,financial awareness, first hand market knowledge, lecturers provides mentorship to the students through the programmes like '15 Minutes Canteen' ,SEBI's resource person workshop, Click the Market respectively. Each faculty member of the institution is engaged in mentoring activity in any of its way through various committees or cells like cultural cell, sport cell, NSS unit etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
211	2	2:211

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	2	4	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom	I, III, IV	17/10/2018	07/12/2018
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Improvement in overall working process of any institution is a continuous process. The institution tries to maintain and update its working methodologies for continuous internal evaluations. Internal Quality Assurance Cell is also keep on searching the scope for improvement within all possible circumstances. Following are some of the measures which represent its attempts for continuous internal evaluation. Every faculty member are directed to prepare semester wise teaching plan at the beginning of the semester and syllabus competition report at the end of every semester. Various class tests and assignments are conducted to improve the learning possibilities among the students. In every semester college examination cell arranges internal examination following pattern of university. The papers are checked and evaluation of the papers is discussed with students if required. During classroom teaching learning process, teachers spots advanced learners and they are promoted to attend online examinations like NPTEL, Online Tally examinations. For weak learners college arranges remedial classes some days prior to their final university examination. Such preparatory class proved beneficial for both advanced as well as weak learners in order to improve their examination performance. The process of students' evaluation is also done class programmes, interactive assignments etc. College promotes such active students and sought their participation during various out campus competitions. College also provides monitory and non monitory assistance to them wherever required. As one of the IQAC initiative, college management provides research grants to the faculty members for participating in workshop, seminar, and conferences to publish their papers. College bears the expenses which also occur on account of students' participation in any competition. College also participate its' faculty members to participate Faculty Development Programmes arranged in other colleges too in order to improve the effective teaching techniques.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to its parent University i.e. Swami Ramanand Teerth Marathwda University, Nanded. The university declares its academic calendar every year well in advanced. The programme of conducting university level examination gets updated as and when required by the parent university. The institution follows its all working as per the schedule given by university. The process of admission, confirming students' eligibility, accepting exam application and result declaration is completely arranged by the university which is followed by the institution. In case of college level programmes or activities, they are scheduled as per the time availability without disturbing the academic progress of the students. Every programme in the college is scheduled as per the academic calendar prepare by the college

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[The institution had not such information on its website for academic year 2018-19](#)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom	BCom	General	61	44	72.13

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Institution has not conducted Students Satisfaction Survey for the academic year 2018-19.

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Avishkar District Level	Gudade A.P.	Swami Ramanand Teerth Marthwada University, nanded	19/12/2018	UG
Avishkar District Level	Kore S.M.	Swami Ramanand Teerth Marthwada University, nanded	19/12/2018	UG
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	



### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Language	4	2.97
National	Language	1	5.13

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Language Book	1
Language Conference	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	4	3
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Bhalchandra Blood Bank, Latur	2	27
Swatchata Rally	Gandhi Chowk Police Station, Latur	10	46
Group Song Competition on Occasion of Independence Day	Rajarshi Shahu Mahavidyalaya, Latur	1	6

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatchata Rally	Gandhi Chowk Police Station ,Latur	Swatchata Rally	10	46
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.7	0.54

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	57	21800	69	6275	126	28075
Reference Books	23	5215	25	2565	48	7780
No file uploaded.						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	12	7	12	0	0	3	1	0	1
Added	0	0	0	0	0	0	0	0	0
Total	12	7	12	0	0	3	1	0	1

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
2.68	4.78	2.57	5.63

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure The institution has taken appropriate measures in ensuring IT infrastructure. The college has a well established computer lab where free access to internet facilities and computer is provided to the students as well as staff. The institution provides another way to access the internet by using WiFi from the year 2016. College management is taking prompt decisions in this regard. Time to time necessary provisions for development of Information and Technological facilities are made in annual budget by college management. Due to such advancement, the college could start new course like NPTEL where students can get study material in PDF form. They also have to upload their assignments online. Library Govindlal Kanhaiyalal Joshi (Night) Commerce College, Latur has a new establishment in the year 2012. The college has a library with enough books. The system of keeping a manual record is adopted in the library such as Accession Register, Entry Book, and Daily Issued Books etc. This institute is based on self finance, and as per the requirement from time to time the institution provides every facility in the colleges so that the purpose, in future institution planning to install ILMS and SOUL 2.0 Software under library automation programme and other library necessary facilities. The physical facilities including library, class rooms and computer lab, playground are made available for the students. Regarding the maintenance of library institution ensures that necessary study material should be available in the library. Institution developed rules for the use of library. Suggestions are accepted by teachers regarding new books and made available in library. The institution has well established computer lab. Our institution gets regular maintenance computer lab time to time. Also institution has well develop rules regarding the use of computer lab. Regular maintenance of playground and class rooms including sanitary facility is regularly carried out by the institution. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Response: Self Study Report of Govindlal Kanhaiyalal Joshi (night) Commerce College, Latur The physical facilities including, classroom, computer lab, etc. are made available for the students. The maintenance of classrooms, computer lab done with efforts of the nonteaching staff college also made a maintenance contract for computer lab with local experts. As the college building is on lease, the college ground garden is maintained by the college regularly. Academic support facilities: The Academic support facilities like library, the sports, support overall development to the students. For the maintenance of library provisions made by the college management in yearly Budget. The activities like fumigation cleaning of the library clean are done frequently by the library staff.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2018	70	Shri. Amol Prakashrao Thakur, International Yoga Teacher, Aayush Mantralaya Indian Government.
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	13
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
37	College	745
<a href="#">View File</a>		

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver	National	1	0	1061	SHAHADADPU RI AKASH AMOL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The purpose of the student council is to give students an opportunity to develop leadership by organizing carrying out college activities. The Student Council is duly constituted in the month of August by selection and nominations of the class representatives from the admitted students of each of the class and division based on percentage of marks obtained in the previous examination. The representatives of the other cells such as NSS, Sports and Cultural activities are selected and nominated on the basis of their performance in the respective field and from those who have clearly passed the last examination. Two girl representatives are nominated by the Principal in his discretion by taking care of proportionate representation of the socially backward classes but on the basis of merit and all round performance in the previous year/s. The Principal nominates one teacher as his representative along with the incharge teachers of NSS and Sports as exofficio members of the student council. The Principal is the chairman of the student council. Due to the changes in the University Act of Maharashtra State in the year 2016, the college was informed not to engage the election in the year 2018. . Besides the Student Council, college has many other cells where students are given the opportunity to show their leadership qualities. On the basis of academic merit and the participation in the Cocurricular activities the incharge of the cells nominate the students as the office bearers of the cell. The cells like NSS, Yuvati Kalyan Mandal, IQAC, literary Association etc are working successfully by the student representatives.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes and practiced decentralization of leadership. We have a hierarchy of the Government Council (GC) followed by College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Head of the Departments and senior office clerk. The leaders of the GC extend freedom to CDC to frame and implement administrative policies of the college. The GC gives suggestions and advice only in exceptional cases. The leaders of GC believe in 'Management by Exceptional' policy. The authority flows from top to bottom. Through freedom at each of authority levels (for policy framing and implementation), leadership with morale, freedom and responsibility have been groomed. At college level also the leadership is developed by way of decentralization of authority. There are various committees appointed for various activities, which function under the leadership of a faculty member. The function of the college is performed through various curricular and cocurricular committees. Teachers are given freedom to invite guest lectures, to select and purchase books for library, to select the topics of projects to be assigned to the students etc. Also the college/institution has maintained organizational culture, which encourages participative management. At each level of the hierarchy the flow of authority and responsibility has been defined. . Three teachers participate in the College Development Committee. Almost 100 of the staff participates in the management of the college through the membership of various committees. In any particular academic year various committees are established. One such committee among Them is Cultural and Youth festival. This committee is also responsible for organizing Annual Social Gathering in the college. It works independently and issues notice regarding cultural activities and circulates the same for inspiring students to take active participation in the Annual Social Gathering. Usually a two day Gathering is arranges at the end of the academic year where management members, invited guests, staff (Teaching and Non teaching), students and their parents are invited. Some events are organized two to three days prior to the annual gathering like Teacher's Day, Matching Day, Traditional Day and various such activities where the entire staff and students take active participation. Program lists prepared by the cultural committee to the consultation of Principal and Management members. Various sub committees like discipline committee, refreshment committee, fishpond committee are formed under Cultural committee who are given / allotted different responsibilities the make the Annual Gathering a successful event. Another such committee is Yuvti Kalyan Mandal( Women Empowerment Cell) responsible to arrange various programs to develop the selfesteem and strong confidence within the girl students. It also works independently and the head of the cell is responsible to issue notices regarding various activities, inviting guests and other members of the cell, selection of ladies representatives, keeping track of records and documents for the same. All the ladies teaching staff and the vice president of the institutions are members of the cell.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The Criterion TL attempts to obtain



maximum possible results in present scenario and frames its working schedule in accordance with available resources ,internal as well as external factors. Within its own limitations of self financing institution and limited infrastructural state, the college manages to maintain qualitative standards during its teaching learning process. Mark wise list is prepared after admission process which helps to sort advanced and weak students. Study and reference material is also provided in both Marathi and English language. The college also organizes other activities like industrial tours, classroom seminar, group discussion, quiz competition, essay writing, poster presentation etc. to sought overall development of the students. College follows academic calendar declared by university and arranges its working accordingly. College has also developed well informed website stating important information about college and its activity. Notices about students and college activities are thus communicated to the students. Even as Night College the institution has marked its remarkable existence at university level competition too. Active participation of college students in various activities like Avishkar research festival ,Verve competition, FinLit test, SEBI workshops, Zonal level sports competition represents fruitful outcome of college efforts

**Examination and Evaluation**

The college manages to maintain qualitative standards during the examination and evaluation process. Markwise list is prepared after the admission process which helps to sort advance and weak learners. The college internal examination incharge the examination committee ensures smooth and transparent conduct of the internal theory and practical exams. The schedule of the examination is communicated to the students well in advance . Question papers are received online. The Head of Examination look after effective monitoring and timely implementation of the internal examination and procedure of evaluation. Marks are communicated to the students and faculty discusses the assessed answer sheets with the



students. Along with test and tutorial in each term/semester for there are other ways of assessment such as home assignment, oral, group discussion, brain storming session etc for UG students.

Research and Development

To promote the Research culture among the college teachers, the IQAC and the management encourage teachers and students for innovative creations and making acquainted with Research .Avishkar research festival and participation in Verve competition are some of its outcomes. Not only this IQAC provides financial incentives to teachers for publication of research papers, for attending conference/workshop etc.

Library, ICT and Physical Infrastructure / Instrumentation

College has a library with adequate books. The number of books in 201819 was 1034. Library provides Gold Card to the top 5 students from each class. These students get 3 books at one and the same time and can retain books with them even during exam period. Reading room service for the entire student's .Library is open for extra hours during exam time. Feedback is also taken from the students so as to improve the facility being provided by the library. ICT base4d teaching is adopted by our faculty to give learners audiovisual perceptions to make their ideas clear. Use of ICT enabled devices, online courses and online video lectures are promoted by college in order to make teaching learning process more effective and student centric. Modern tools like PPT through LCD projector, computers with internet, WiFi facility makes teaching and learning a happy and healthy voyage. Govindlal Kanhaiyalal Joshi (Night) Commerce College, Latur is running in rental premises .The college building is on rent, with adequate class rooms other physical facilities. The college has adequate indoor outdoor sports facilities. To promote elearning, the college has established well equipped computer lab with WiFi and internet facility. Adequate provisions in annual budget are made from time to time for Physical Academic development of the college.

Human Resource Management

At the end of each academic year, the Management reviews the existing positions and collects requirement for various teaching and nonteaching

	positions. The management makes appointments through prescribed procedures for teaching and non teaching staff
Industry Interaction / Collaboration	It is mandatory for the third year students to complete their project along with 30 days on the job training with any industry/business unit as a part of the curriculum. Therefore in real sense our every individual student is engaged in industry interaction. Chance is been given to the students to choose / select the industry of their choice. However at the same time college makes sure that the students should complete their 30 days training and must submit their training certificates. Also every year we send our students to Big Bazaar as and when required to get a hand on practical training(marketing) .
Admission of Students	. Considering the demands, the admissions to all UG/PG Courses done purely on Merit basis by a way of registration. Advertisements are done through banners and hoardings at the prominent locations as well as through local newspapers. We also upload notice on our college website regarding the admissions of students. We record the enquiries made along with their contact details. Priority is given on the merit basis and considering all the rules and regulations laid down by the affiliating university and the State, Central government. College strictly follows reservation policies during the admission process. Being Night College we have to take special care while counseling the parents of girl's students. Despite of this we do have considerable number of girl students which is a matter of pride for the institution.
Curriculum Development	College follows curriculum designed by university. Other related information is provided by faculties during or after lectures. Advancement in student knowledge is sought through magazines and reference books. Well equipped computer lab is also available for students to get updated knowledge. Implementation of curriculum is followed meticulously by every faculty member. They are given syllabi at the beginning of semester so as to plan their teaching speed. Important

concepts are given weightage while delivering lectures. Monthly syllabus completion review is taken from faculties and over all state of syllabus completion is framed. Concerned faculty also conducts extra lectures if required. Important questions are given to the students as compulsory assignment. Along with curriculum, advanced courses like tally (Accounting software) are also provided for interested students. College tries to obtain active participation of students in various other activities like tree plantation, social awareness programs etc. Students are encouraged to prepare posters on various current social issues like pollution, gender equality social security etc. It helps to enrich our students as a responsible citizen. College has framed feedback form for students, parents and management members. Each feedback covers issues and points related to the stack holders. Regular feedback ensures proper evaluation of college activities. Students' feedback about teachers are collected on unique ground. Fair responses from students about teachers, library other administrative authorities help to find scope of improvement. Prompt necessary action is taken after the analysis of the feedback.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Circulars and important notices are sent to the faculty members via SMS and whats app. MIS AND AISHE data is also been sent online as well on a yearly basis
Student Admission and Support	Notices and circulars are sent to the students via SMS . Institution has purchased software for the same in order to simplify the procedure.
Examination	Institution sends the semester wise internal marks of UG students to the university online. The software is provided by Arnav Enterprises (information Technology solution provider)

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>Teachers Orientation Programme</b>	<b>4</b>	<b>10/12/2018</b>	<b>12/12/2018</b>	<b>3</b>
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>Advances against salary, financial assistance for participation in conferen ces, seminars, workshops etc</b>	<b>Advance against salary, Clothing allowance to class 4 employees, Diwali bonus</b>	<b>facility given to pay tFacility given to pay the fee in installments. College also borne the expenses of participating students for out campus competitions</b>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution maintains all the account books as per the norms. The account books are regularly audited. Internal audit is carried on by certified auditor (Shinde, Chavan, Gandhi Co UDIN No19161813AAAABB9216) appointed by the management. These accounts are audited up to March 31, 2019. All audit reports are submitted to the governing council. We have got a mechanism of internal audit and control where in Principal checks the cash books on quarterly basis.

Since there are no audit objections till the date the necessity of maintaining the mechanism for settling audit objections never arises

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA
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6.5.3 – Development programmes for support staff (at least three)

<p>Teacher's evaluation by students and giving feedback, if needed. • Encouragement to the teachers' to participate in seminars, conferences, and workshops through the provision of duty leave, TA and DA. • Encouraging teachers for active participation in research through research papers, research leading to Ph.D., etc • Enriching the facilities like library, reading room, Internet, etc</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Started PG Course in Commerce i,e Master of Commerce. 2. Organized National Level Conference on Recent Trends in Literature 3.Sanction of NSS unit to the Institution.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Writing Competition	12/01/2019	12/01/2019	2	9
Savitribai Phule Birth Anniversary	08/01/2019	08/01/2019	17	51

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institution worked towards clean environment for that purpose we had motivated our staff and students to use ecofriendly products. some staff members and students of the college uses bicycle as the mode of transportation. Some of our students attend college regularly by using public transport system. College has signed MOU with 'VasundharaPratishthan' who is actively engaged and give priority to tree plantation and greenery not only in Latur but also in adjoining areas not only this, they organize different programme for social cause as well. There logo is "WratsamajSeveche, RakshanMaibhumiche." The office staff is also working towards execution of paperless system. The unnecessary use of papers is avoided and for that purpose we are using computer based system. All important notices for staff are send via SMS. There are various kinds of trees and plants in the college campus. Waste water released from drinking water resources is also utilized for trees in the college campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	11/08/2018	1	Blood Donation Camp	Social Responsibility	46

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Research Foundation Exam	02/10/2018	02/10/2018	43
Gurupornima	27/07/2018	27/07/2018	76

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Tree Plantation Program, 2.Swachhata Rally, 3.Rain Water Harvesting, 4.Ground Cleaning, 5.Avoid Plastic Use

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I) FinLit Test 1. Objectives of the Practice To buildup financial literacy among the students. To make students aware about benefits of saving. To motivate the students towards investment. 2. The Context and Practice The FinLit cell is an innovative cell run by our institute. The FinLit cell is established with a motive to make students aware about the benefits of saving. The investment is an important part for the capital formation and the only theoretical knowledge will not aware the students about investment. So our FinLit cell arranges different types of programmes to motivate the students towards investment. Being a night college many of our students work in the day shift and attend college regularly in the night shift and they belongs to the weaker section of the society. It is a prior responsibility of the college to connect these students with the higher education facilities but only theoretical knowledge will not prepare the students to face with other academic challenges. So, that FinLit cell had organized different kinds of programs like 'VanijyaNagari' (Commerce City), FinLit Test, SEBI Workshop, career opportunity in stock market programme, celebration of 'Financial Education Week' etc. 3. Evidence of Success In financial literacy test large no. of students are participated. 4. Problems Encountered and Resources Required The problem among the students was lack of awareness about pocketmoney management and also lack of awareness about participating in these types of test so we had taken more efforts for participating them in this test. The college has faced these challenges during these programme but we had made our sincere efforts towards success of these programmes. II) YuvatiKalanMandal 1. Objectives of the Practice To develop the self -esteem strong confidence within the girl students. To promote a culture of respect and equality for female gender To create awareness among girls students regarding rights and duties. 2. The Context and Practice Being a night college our institute safety related issues are our prior responsibilities. For this purpose the institute establish 'Yuvati Kalyan Mandal' which organizes different activities for the development of girl students.Yuvati Kalyan Mandal organize various activities like essay writing competition, Savitribai Phule Jayanti and these activities encourage and improve leadership among the girl students and helps to increase gender equity. 3. Evidence of Success Through Yuvati Kalyan Mandal the institute organize essay competition, Savitribai Phule Jayanti and these activities helps to improve leadership among girl students. 4. Problems Encountered and Resources Required Being a Night College its our prior responsibility to give safety to students. For this purpose the institute conduct various activities for the same. Our lady faculty take care of girls and encourage girls students to participate in different activities like cultural, sports etc. The institute face various challenges but we had made our sincere efforts towards success of these activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being an academic institution we perform academic duties and responsibilities



as per mentioned in vision and object of the institution. Every programme is designed and executed in accordance with institutional goals. Social service is an area where the institution imparts its responsibility distinctively. With the help of programmes like blood donation, tree plantation and conservation, and generating social awareness among students by visiting orphanage centre along with staff, our students too have participated actively. Our college has run NSS programme and through this programme the college has conduct tree plantation program, swachatarally , the college has made remarkable efforts in the field of social service form its established year time itself.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

institution plans to organize state level workshop in collaboration with NAAC and Joint Director Nanded office Nanded.